

Reopening of the Reading Rooms

Dear users,

From Tuesday, June 2, 2020, our Reading Rooms at Robert-Koch-Platz, Luisenstraße 60 and the Bertolt Brecht Archive at Chausseestrasse 125 will be open again. In order to protect you and all employees as much as possible from infection, we ask you to follow the following behavioural and hygiene measures.

We ask for your understanding for the limited use of the building and the necessary rules of conduct. Changes to the measures are made within the framework of the Berlin state regulations and will be announced on this website.



Werner Heegewaldt
Director of the Archives

Opening hours, registration, order

1. The **Main Reading Room** at Robert-Koch-Platz is open Monday to Friday from 10 am to 4 pm for an initial 8 persons per day.
Please register by email or telephone. The use of archival materials or books that can only be viewed in the Reading Room is only possible with confirmed reservation. Due to the limited number of places, waiting times may occur, for which we ask for your understanding.
Up to 20 call numbers per day can be ordered via email. Please note that some of our materials are kept in an external storage. For these archival materials, delivery times will be extended. Please enquire about the specific conditions.
The ordered materials will be made available for you directly on the Reading Room tables, which are marked with numbers. You will be informed of the number by the staff.
The collection and return of ordered books takes place in the Main Reading Room at Robert-Koch-Platz.
2. Opening hours of other Reading Rooms, after confirmed reservation:
Study Hall of the Art Collection, Luisenstraße 60,
Monday to Friday 10 am to 4 pm
Walter Benjamin Archive, Luisenstrasse 60,
Monday to Friday 10 am to 4 pm

Bertolt Brecht Archive, Chausseestrasse 125,
Tuesdays to Thursdays 9 am to 4 pm, Fridays 9 am to 3 pm

3. For the use of the **Architecture Archives**, Pariser Platz 4, please contact the staff at baukunstarchiv@adk.de

Hygiene measures

- Covid-19 patients, contact persons or people with acute respiratory diseases are unfortunately not allowed to enter the buildings.
- Please keep a distance of at least 1.5 to 2 metres to other people and use the lift only individually.
- To enter the Reading Room, you must wear a face mask for everyday use.
- Please wash your hands after entering the building and after locking your belongings in the cloakroom.
- Please bring your own writing utensils. Only pencils are allowed in the Reading Room.
- Please follow the signs on site and the instructions of the staff.